

Hickory Grove Elementary School Parent Teacher Organization

February 11, 2025

Attendees:

Jeremy Etnyre, Gretchen Primeau, Natalie Cobb, Aaron Telford, Elizabeth Fung, Megan Krisher, Nicole Scott, Roxanne Olmsted, Rhiannon Rotondo, Judy Oler, Jodee Driscoll

Not In Attendance:

Karla Anderson-Sarquis, Carly Lynch, Christy Daily, Annie Cohen, Tessa Day, Courtney Pierce, Courtney Young, Kerry Garman, Fangping Yuan

Meeting Minutes:

- I. **CALL TO ORDER**
 - a. Meeting called to order at 6:34 PM
 - b. Secretary, Tessa Day (Natalie Cobb filled in), - 10 board members - not enough for quorum
- II. **Welcome and President's Report - Gretchen Primeau**
 - a. Thank everyone for joining tonight, despite there being no school tomorrow
- III. **Principal's Report - Jeremy Etnyre**
 - a. No e-learning for the first 3 snow days. If we go to day 4 and 5 of snow days kids will be sent packets for e-learning.
 - b. Valentines Day Parties this Friday, February 14th. 8:45-9:30am. Volunteers have to enter through the office doors to ensure HGES can better manage volunteers.
- IV. **Teacher's Report:** Kayla Walden, Marijane Trotter
 - a. 2nd grade is learning cursive and going well and their music program is February 20th.
- V. **Officer's Reports:**
 - a. Treasurer's Report – Aaron Telford
 - i. Income was \$7.00 for the month
 - b. Secretary's Report – Tessa Day
 - i. Not In Attendance (Natalie Cobb took notes)
 - ii. Only 10 members present, no voting on minutes
 - c. Vice-President of Membership – Natalie Cobb
 - i. Fundraising Program Position - Need to fill this
 - ii. Committee to help fill slate is: Judy Oler, Jodee Driscoll, Megan Krisher
 - iii. Natalie will put together slate for 2025/2026
 - d. Vice-President of Fundraising – Rhiannon Rotondo
 - i. CAT donations are trickling in from direct donations
 - e. Vice-President of Communication – Courtney Pierce
 - i. Not in Attendance
 - ii. Need to put together a newsletter
- VI. **Committee Reports**
 - a. Events - Judy Oler
 - i. Putting together auction items for Fun Run

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- ii. Valentines Day Dance - Photo booths - People like 3D photo booth setups- Try to do more of these next year.
 - iii. Valentines Day Dance - is Chaotic – Possibly do 2 separate events for older/younger
- b. Room Parents - Karla Anderson-Sarquis
 - i. Not in Attendance
 - ii. Set for Parties this week
- c. Culture Fair - Megan Krisher
 - i. 8 booths and 17 performances lined up
 - ii. Next Friday is final day they can sign up
 - iii. Meeting in library on Feb. 24th
- d. School Supplies - Fangping Yuan
 - i. Not in attendance
 - ii. Gretchen needs to connect with him about opening up sales
- e. Restaurant Nights - Jodee Driscoll
 - i. Have 2 restaurant nights:
 - 1. March - Portillos
 - 2. April - Panera
- f. Yearbook - Nicole Scott
 - i. Sold 276 yearbooks
 - ii. \$1800 in 5th grade YB ads
 - iii. Feb. 18th we are doing group photos
 - iv. Selling until March 21
- g. Teacher Appreciation- Roxanne Olmstead & Courtney Young
 - i. Olive Garden for SIP Day
- h. Outdoor Learning Center PM - Kerry Garmann
 - i. Not in attendance
 - ii. Emily Larke ejlarke@gmail.com wants to help with bricks
- i. Accelerated Reader – Christy Daily
 - i. Not in attendance
- j. Book Fair - Elizabeth Fung
 - i. Nothing New
- k. Spiritwear/ “Merch” - Annie Cohen
 - i. Not in attendance, Nothing new
- l. Fundraising Programs – Andrea Botero-Moriarty
 - i. Not In attendance, she’s quitting
- m. Copy Coordinator – Carly Lynch
 - i. Not in Attendance

VII. **Open Discussion - Old Business, New Business**

- a. Don’t make fun of Mr. Etnyre’s hand. :)
- b. Discussed new fundraising in place of direct donation next year, actually selling stuff

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- c. Possibly working with a company that handles everything, have to give up some money, but could still be more profitable than DD
- VIII. **Adjournment**
 - a. Meeting adjourned at 7:38 pm.

Supplemental Material & Written Reports

Written Reports

None.

Supplemental Material:

PTO Meetings

Tuesday, Mar. 11 at 6:30 p.m.

Tuesday, Apr. 8 at 6:30 p.m.

Tuesday, May 13 at 6:30 p.m.

Events

Culture Fair... Saturday, Mar. 15 from 3:00-6:00 p.m.

Fun Run... Friday, May 2 from 4:30-7:30 p.m.

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HGES PTO 2024/25 Budget				7/31/24 Actual	8/31/24 Actual	9/30/24 Actual	10/31/24 Actual	11/30/24 Actual	12/31/24 Actual	01/31/25 Actual	YTD Activity	Budget vs Actual
INCOME Category	Gross	Expenses	Net	INCOME	INCOME	INCOME	INCOME	INCOME	INCOME	INCOME	INCOME	INCOME
Donation Drive	\$20,000	-\$500	\$19,500				\$153	\$12,929	\$100	\$200	\$13,382	-\$6,118
Shopping Rewards (Kroger, Raise Right)	\$1,000	\$0	\$1,000			\$187	\$38	\$214	\$37	\$217	\$693	-\$307
Restaurant Nights	\$2,500	\$0	\$2,500							\$1,000	\$1,000	-\$1,500
Spirit Wear	\$6,000	-\$5,000	\$1,000					\$1,400		\$190	\$1,590	\$590
Spring Fundraiser	\$12,000	-\$1,000	\$11,000	\$100	\$0	\$78		\$500			\$678	-\$10,322
Business Sponsor	\$5,000	\$0	\$5,000					\$750			\$750	-\$4,250
School Supplies	\$5,750	-\$4,250	\$1,500			\$2,272					\$2,272	\$772
Yearbook	\$8,700	-\$7,200	\$1,500								\$0	-\$1,500
Total Budget Income:	\$60,950	-\$17,950	\$43,000	\$100	\$0	\$2,536	\$191	\$15,793	\$137	\$1,607	\$20,364	-\$22,636
EXPENSE Category	Gross	Expenses	Net	EXPENSE	EXPENSE	EXPENSE	EXPENSE	EXPENSE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
5th Grade Field Trip	\$0	-\$2,500	-\$2,500				-\$2,975				-\$2,975	-\$475
Accelerated Reader	\$0	-\$1,400	-\$1,400								\$0	\$1,400
HGES Gives Back	\$0	-\$300	-\$300								\$0	\$300
Annual Operating Fees	\$0	-\$1,350	-\$1,350				-\$364	-\$100			-\$464	\$887
Book Fair Expenses	\$0	-\$400	-\$400			\$5,237	-\$2,927	-\$70			\$2,240	\$2,640
Culture Fair	\$0	-\$500	-\$500	-\$190							-\$190	\$310
Field Day	\$0	-\$250	-\$250								\$0	\$250
HGES Misc. Expenses/Supplies	\$0	-\$1,000	-\$1,000								\$0	\$1,000
School Library Purchases	\$0	-\$1,000	-\$1,000					-\$596		-\$1,326	-\$1,922	-\$922
Social Events	\$0	-\$3,500	-\$3,500	-\$40			-\$527	-\$60			-\$627	\$2,873
Staff Appreciation	\$0	-\$4,000	-\$4,000				-\$1,032	-\$711		\$45	-\$1,699	\$2,301
Teacher Fund	\$0	-\$9,500	-\$9,500	-\$179		-\$435	-\$362	-\$296		-\$259	-\$1,532	\$7,968
Total Budget Expenses:	\$0	-\$25,700	-\$25,700	-\$409	\$0	\$4,802	-\$8,188	-\$1,774	\$0	-\$1,601	-\$7,169	\$18,531
Total Net Budget (excluding school purchases)	\$60,950	-\$43,650	\$17,300	-\$309	\$0	\$7,338	-\$7,997	\$14,019	\$137	\$7	\$13,195	-\$4,105
School Purchase Expenses:												
Outdoor Learning Center	\$0	-\$25,000	-\$25,000	-\$8,672			-\$1,818	-\$938	-\$369		-\$11,796	\$13,204
Sign	\$0	\$0	\$0								\$0	\$0
Sidewalks	\$0	\$0	\$0								\$0	\$0
Total NET Budget (income less expense)	\$60,950	-\$68,650	-\$7,700	-\$8,981	\$0	\$7,338	-\$8,815	\$13,082	-\$232	\$7	\$1,399	\$9,099
HGES PTO Cash Position				Running Ending Bank Balance								
Starting Funds for the 2024-2025 School Year	\$60,780			\$51,799	\$51,799	\$59,137	\$49,322	\$62,404	\$62,172	\$62,179		
+/- Projected 2024-2025 Budget (Excluding School Purchases)	\$17,300											
School Purchases	-\$25,000											
Projected Available Funds for 2025-2026 School Year	\$53,080											
(must maintain \$8,000 in available funds)												